

Westfield Township Board of Trustees

Regular Meeting September 17, 2018

Trustee Schmidt called the meeting to order at 7:00 PM. with the Pledge of Allegiance.
Roll call: Horner – aye, Schmidt - aye, Likley – aye.

Schmidt makes a motion to go into Executive Session at 7:01 PM to discuss pending litigation with Attorney Schrader, Zoning Inspector Sims; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner – aye. The motion passes.

Likley makes a motion to return from Executive Session at 7:30 PM; seconded by Horner. Roll call: Likley – aye, Schmidt – aye, Horner - aye. The motion passes.

- No further action at this time

Zoning

- 5 new certificates were issued in August and 4 to date in September (3 are for Westfield Lakes)
- 2 Verbal Violations were issued
 - Allison Carroll Mini Storage has 2 campers parked in the open.
 - Deer Pass has an approved site plan for a restaurant.
 - Medina County Health Department needs to approve a septic system.
 - They erected a walk up building without a Zoning Certificate which will be used for cart rentals and greens fees.
 - A solution from the owner is due tomorrow, September 18, 2018.
 - A penalty may be imposed and a written violation notice may be issued.
- Zoning Commission began reviewing the planned unit development and have highlighted 5 items for Mark Majewski's input.
- Kratzer updates – a briefing schedule will be put together shortly.
- Cheryl Porter will be asked to provide and update on the maps for the Medina County Planning Services.
- F.O. Haendiges assisted in creating the Chesterfield files.
- N.O. Railroad submitted a conditional use request for their new parcel.

Comments from the floor

- N/A

Minutes to be approved

- **Schmidt makes a motion** to accept the September 4, 2018 regular meeting minutes as corrected; seconded by Horner. Roll call: Schmidt -aye, Horner – aye, Likley - absent. The motion passes.
- September 6 special meeting minutes will be presented October 1 meeting.

Roads Report

- Community, University & Education Purchasing Association (CUE) are only being offered 50% of their normal salt from Cargill. Cargill is charging \$79.83. Evans may need to seek other options for 2018-2019.

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- The usual order is between 750 – 800 ton
- 2 truckloads of #9 limestone is being ordered to mix with the salt
- May need to reduce the usage this winter season.
- ODOT bid process required a committed amount by May 18th. We had not submitted. ODOT price \$55.00+ per ton.
- Only 1 striping bid was received to date. Aeromark is doing a bid for the County work. Request to see the per mile cost.
- The new truck chassis has been received by American Road Machine (ARM) and it's going through renditions. Evans will be going there to discuss the installation of the additional equipment. The truck will be received within 30 days of the final sign off. Once the new truck is received the old truck will be offered for sale.
- The “Adopt-a-Road” signs on Westfield Landings Road are installed.

Cemetery

- N/A

Fire

- Safety Services Building
 - A meeting was held on September 6th to review the Design Build Contractor responses, apply the scoring parameters and narrow the list. Asst Chief Grabowski, Rick Robb & DS Architects were in attendance.
 - Simonson Construction, John G. Johnson Construction and Simmons Brothers Construction will be interviewed
 - Letters will be sent to those contactors not chosen – their scores can be shared with them but not any comments.
 - Trustee Likley will follow up on the communications.
 - October 1st is the anticipated date to announce the award of the Design Build Contract for the Safety Services Building.
 - An appraisal for the existing fire station requested by the Village Westfield Center has been received and will be reviewed.
 - A resolution from the Medina County Commissioners may be needed to gain access to the water tower driveway. Improvements will be made for this permanent public access.

Old Business

- Recycle Center – no updates
- Hall Rentals
 - N/A
- ODOT called requesting the use of the Township Hall parking lot and for setting a date for their R-Cut demonstration. They plan on following up with Trustee Schmidt.
- Copiers/Printers – no updates

New Business

- Township service plague to Kevin Daugherty – Will be delivered
- Breakdown for the Election Deductions – \$2,713.41 was charged for the 3 Fire Levy elections. Information was provided from the Board of Elections for review.

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- An article in the Ohio Township News states that Townships can prohibit Medical Marijuana use. Legal counsel needs to firm up language in the Employee Handbook.

Announcements

- September 21 – Safety Services Meeting Contractor Interviews & General Business – 9 AM (needs to be advertised)
- October 1 – Trustees Regular Meeting – 7:00 PM

Fiscal Officer's Report

Schmidt makes a motion to pay the bills in the amount of \$6,292.94 as submitted; seconded by Likley. Roll call: Likley – absent, Horner -aye, Schmidt – aye. The motion passes.

- Vision Services Plan - \$9.21 – Monthly Premium reimbursed through Evans payroll deductions
- Hanley Print & Promotions - \$302.77 – Check Stock
- Hanley Print & Promotions - \$176.83 – Bond Checking Account Check Stock

F.O. Haendiges has created an invoice in the amount of \$152,805.26 for reimbursement to the General Fund for costs incurred to date in relation to the Safety Services Building.

Fund Status

- \$418,441.82 Checking
- \$101,003.42 CD
- \$3,301,130.42 – Bond Checking
 - F.O. Haendiges will check with the State Auditor about investing some funds in CD

Appropriations Reallocation

- \$500.00 to 1000-110-315-000 Election Fees from 1000-930-930-000 Contingency
- \$500.00 to 1000-120-360-4589 Mowing from 1000-120-323-5555 R & M Complex
- \$100.00 to 1000-110-323-1181 Repairs Office Supplies from 1000-110-410-0000 Office Supplies

Correspondence

- A thank you note from the Mr. and Mrs. Guay for the “Adopt-a-Road” signs.
- Trustee Likley received an invoice from DS Architects and will give to F.O. Haendiges for processing.

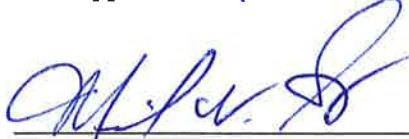
Schmidt makes a motion to adjourn at 9:15 PM; seconded by Likley. All said aye.

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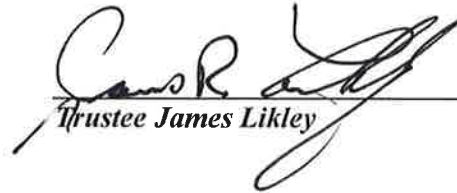
Respectfully submitted by:

Michelle English


Date approved: 10-1-2018



Trustee Michael Schmidt, Chair



Trustee James Likley



Trustee Craig Horner